



TERMS AND CONDITIONS FOR TRANSPORTATION & DELIVERY FOR ENVELOPES AND PACKAGES

All The terms and conditions set below, in addition to the Laws and Regulations of the Republic of Cyprus, apply for the transportation, delivery and/or pick up of envelopes and parcels, between the shipper and GAP AKIS EXPRESS, from this point forward referred to as 'The Company'.

The sender, accepts these terms and conditions of The Company, for himself and on behalf of any third party involved or that has any legal or other interest in the content of the item being handled by The Company, acting on sender's instructions.

GENERAL TERMS

- The company **may deny** transportation for any of the following items: parcels weighing more than 50kg, parcels with liquid content or liquefiable substance or containing liquids in unfit packaging, or any other parcel that The Company deems dangerous, illegal or unsafe to transport, according and in compliance to the laws of the Republic of Cyprus.
- The Company has the right, if it deems it necessary; to open any parcel or envelope, at any time it is in its possession.
- If the fee for the transportation of a shipment is to be paid by the receiver, according to the instructions of the sender, in case of refusal for any reason, the item will be shipped back and the sender will be liable to reimburse The Company with the full cost of both transactions.
- The Company is not responsible for any damage occurring to the parcel or envelope due to unfit packaging by the sender.
- Items that have not been claimed by the receiver, within fifteen (15) calendar days, will be returned back to the sender at his/her full cost.
- All waybills referring to shipments of valuable items are stored by The Company for a six (6) month period from the date of issue.

- All other types of waybills referring to shipment of items not in the 'valuable item' category are stored by The Company for a three (3) month period from their date of issue.

VALUABLE ITEMS

- All valuable items (cash, cheques, jewellery, passport etc.) must be declared to the company before the issuance of the waybill, in order to be shipped using the correct and specialised procedure set by The Company for these items.
- If the content of the shipment is cash, The Company has the right to inspect and count the amount before shipping.
- If the content of the shipment is not cash, The Company has the right to ask for the value to be reported on the waybill before shipment.
- The Company is not responsible for any loss or damage to valuable items that have not been declared to The Company prior to shipping.
- Valuable items can be shipped only with full details of the receiver.
- The receiver of valuable items must present legal I.D. and sign in full in order to receive the parcel or envelope from The Company.
- In case that the sender does not observe any of the terms or conditions set above, The Company will not be held responsible for any damage or loss of the item.
- The Company reserves the right alone to decline receipt and/or transportation of any valuable item that it chooses.
- If all terms and condition set above for the receipt and/or transportation and/or delivery of a valuable item have been observed, in case any damage or loss occurs to this item, then The Company takes full responsibility to reimburse its fair value in full.

GENERAL RESPONSIBILITY OF THE COMPANY

- The Company will not be liable for any lost or damaged items, and in this case will only reimburse the shipment fees paid.
- The Company is not responsible for any delays that may occur during the transportation and/or delivery of any item.

- **The Company is not responsible for damage or loss of an item in its possession that may occur due to any other reason not included or described under the liability terms of The Company set in this document or for reasons beyond its control.**

SHIPMENT TERMS & CONDITIONS FOR SPECIAL ITEMS

- **All terms & conditions set in this document apply for these items also and in addition,**
- **For the shipment of items with special requirements (perishable goods, medicine etc.), the sender has the responsibility to notify the receiver for immediate pick-up upon arrival at destination.**
- **In any case, The Company will not take responsibility for any damage, loss or delay in transportation and/or delivery of these special items.**

CLAIMS

All claims regarding lost or damaged items must be delivered to The Company's central offices in Nicosia (48 Kennedy Avenue) during work hours, in writing, within three (3) working days from shipment. Claimants should present a copy of the waybill relevant to the shipment of the item, a duly signed letter describing the nature of the claim, and any other proof of evidence, deemed necessary, to support the claim.